

ESTD: 1967

P.B.No: 03



**V.M.V.SANGHA'S
VIJAY MAHANTESH KRUPAPOSHIT**

**S.R.VASTRAD ARTS, SCIENCE & VIJAY SHANKARAPPA BELLIHAI COMMERCIAL
COLLEGE, HUNGUND 587118**

Tq:Hungund

Dist:Baglkot

Ph.No : 202244-08351

Affiliated by
Rani Channamma University, Belagavi College Code: 6217

Fax No : 08351-202244

Nationally Accredited with Grade "B" by NAAC

<https://vmsrvcollege.com/>

vmsrv_hnd@yahoo.com

From,
Smt. M. S. Bagalkoti
V. M. K. S. R. Vastrad Arts, Science &
V. S. Bellihal Commerce College,
Hungund



To,
The Principal
V. M. K. S. R. Vastrad Arts, Science &
V. S. Bellihal Commerce College,
Hungund

Respected madam,

Sub: Requesting to conduct typing course for B.A./B.Sc./B.Com. Students.

With reference to above, I request you to permit to conduct typing course of 15 days duration for B.A./B.Sc./B.Com. students from 01/03/2019 to 15/03/2019.

Thanking you madam,

Yours' faithfully

Bagalkoti

Date: 23/02/2019

Beu
Coordinator
IQAC
Vijaya Mahantesh Krupapohit S.R.Vastrad
Arts, Science & Vijay Shankarappa Bellihal
Commerce College, Hungund-587118
Dist:Bagalkote State:Karnataka

Beu
Principal
Vijaya Mahantesh Krupapohit
S.R.Vastrad Art, Science & V.S.Bellihal
Commerce College, Hungund-587118



VMVV SANGHA'S
VMKSR VASTRAD ARTS SCIENCE & V S BELLIHAL
COMMERCE COLLEGE, HUNGUND

BROCHURE

ENGLISH TYPING COURSE

DATE: 01/03/2019 TO 15/03/2019

VENUE: COMPUTER LAB

Dr. S. R. GOLAGOND
IQAC CO-ORDINATOR

Smt. S. K. MATH
PRINCIPAL

ALL ARE CORDIALLY INVITED



ESTD: 1967

V. M. V. V. Sangha's

Post Box No.. 3

**Vijaya Mahantesh Krupaposhit S. R. Vastrad Arts,
Science and V. S. Bellihal Commerce College, Hungund**

Prof.(Smt) S. K. Math
Principal Fax No:0835

Affiliated to Rani Channamma University Belagavi
College Code: 6217

: 260224(08351)

Email ID: vmsrv_hnd@yahoo.com

Circular

All the students are hereby informed that college is conducting yoga & meditation course from 01st March to 15th March 2019 for B.A./B.Sc./B.Com students. Interested students enrol your names at course coordinators Smt. M. S. Bagalkoti & Shri. A. J. Hiremath.

Date: 25/02/2019

CLASS	SIGNATURE
BA - 1	
BA - 2	
BA - 3	
B.COM - 1	
B.COM - 2	
B.COM - 3	
B.Sc - 1	
B.Sc - 2	
B.Sc - 3	



Coordinator
IQAC
Vijaya Mahantesh Krupaposhit S.R. Vastrad
Arts, Science & Vijay Shankarappa Bellihal
Commerce College, Hungund-587118
Dist: Bagalkote State: Karnataka

Principal
Vijaya Mahantesh Krupaposhit
S.R Vastrad Art, Science & V.S. Bellihal
Commerce College, Hungund-587118

V. M. V. V. SANGHA'S
VIJAYA MAHANTESH KRUPAPOSHT S. R. VASTRAD ARTS,
SCIENCE AND V. S. BELLIHAL COMMERCE COLLEGE, HUNGUND

ENGLISH TYPING COURSE

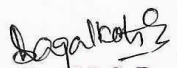
OBJECTIVE:

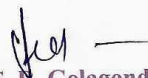
The course covers typing accuracy, speed, special keyboard functions and transcription techniques.

COURSE LEARNING OUTCOMES:

After successful completion of the course, student will be able to;

- Increased typing speed and efficiency.
- Improved accuracy, error reduction.
- Reduced strain and fatigue.
- Enhanced focus and productivity.
- Boosted confidence and professionalism


Smt. M. S. Bagalkoti
Coordinator


Dr. S. K. Golagond
IQAC Coordinator
Vijaya Mahantesh Krupaposhit S.R.Vastrad
Arts, Science & Vijay Shankarappa Bellihal
Commerce College, Hungund-587118
Dist: Bagalkote State: Karnataka


Smt. S. K. Math
Principal

Principal
Vijaya Mahantesh Krupaposhit
S.R Vastrad Art, Science & V.S. Bellihal
Commerce College, Hungund-587118



SyllabusOfEnglishTypingCourse



Lesson No.	DescriptionofLesson	Practice Time	Day
Lesson 1	EnglishTyping Basics	1 Hrs.	01Day
Lesson 2	HomeRowKeysPractice	1 Hrs.	01Day
Lesson 3	ShiftKey+HomeRowKeysPractice	1 Hrs.	01Day
Lesson 4	UpperRowKeysPractice	1 Hrs.	01Day
Lesson 5	ShiftKey+UpperRowKeysPractice	1 Hrs.	01Day
Lesson 6	SimpleWord PracticeByHome&UpperRowKeys	1 Hrs.	01Day
Lesson 7	Bottom-RowKeysPractice	1 Hrs.	01Day
Lesson 8	ShiftKey+Bottom-RowKeys Practice	1 Hrs.	01Day
Lesson 9	SimpleWordPracticeByAllRowsCharacters	1 Hrs.	01Day
Lesson 10	FourthRowNumberandSymbol Keys	1 Hrs.	01Day
Lesson 11	ShiftKey+FourthRowNumberandSymbolKeys	1 Hrs.	01Day
Lesson 12	Paragraph Practice	1 Hrs.	01Day
Lesson 13	Application/Letters Writing	1 Hrs.	02Days
TotalWorking Days			15 Days

Bagalkote
Smt. M. S. Bagalkoti
Coordinator IQAC

Dr. S. K. Math
Coordinator
IQAC
Vijaya Mahantesh Krupaposhit S.R.Vastrad
Arts, Science & V.S. Bellihal
Commerce College, Hungund-587118
Dist:Bagalkote State:Karnataka

S.K. Math
Smt. S. K. Math
Principal
Vijaya Mahantesh Krupaposhit
S.R.Vastrad Art, Science & V.S.Bellihal
Commerce College,Hungund-58711



ESTD: 1967

V. M. V. V. Sangha's

Vijaya Mahantesh Krupaposhit S. R. Vastrad Arts, Science and V. S. Bellihal Commerce College, Hungund



Affiliated to Rani Channamma University Belagavi
College Code: 6217

STUDENT ATTENDANCE FROM 01ST MARCH TO 15TH MARCH 2019

SL NO	NAME OF THE STUDENT	01/03/19	02/03/19	03/03/19	04/03/19	05/03/19	06/03/19	07/03/19	08/03/19	09/03/19	10/03/19	11/03/19	12/03/19	13/03/19	14/03/19	15/03/19
01	Mr M. M. Kolar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
02	Mr G. S. Yargani	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
03	Mr Satish	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
04	Mr N. M. Maski	NMS	NMS	NMS	NMS	NMS	NMS	NMS	NMS	NMS	NMS	NMS	NMS	AB	NMS	NMS
05	Ms L. S. Kuri	LSK	LSK	LSK	LSK	LSK	LSK	LSK	LSK	LSK	LSK	LSK	LSK	LSK	LSK	LSK
06	Mr L. S. Adur	LS	LS	LS	LS	LS	LS	LS	LS	LS	LS	LS	LS	LS	LS	LS
07	Ms. V. V. Totad	VV	VV	VV	VV	VV	VV	VV	VV	VV	VV	VV	VV	VV	VV	VV
08	Mr A. R. Kambal	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR
09	Ms. S. A. Paddey	PA	PA	PA	PA	PA	AB	PA	PA	PA	PA	AR	PA	PA	PA	PA
10	Mr Rajesh Chalawadi	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj
11	Mr N. M. Deverasa	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
12	Ms Savitri B	Savit	Savit	Savit	Savit	Savit	Savit	Savit	Savit	Savit	Savit	Savit	Savit	Savit	Savit	Savit
13	Mr R. M. Khajaga	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj	Raj
14	Ms. S. S. Hiremath	SSH	SSH	SSH	AB	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH
15	Mr B. H. Madar	MA	MA	MA	MA	MA	MA	MA	MA	MA	MA	MA	MA	MA	MA	MA
16	Ms. S. R. Dalappa	SRD	SRD	SRD	SRD	SRD	SRD	SRD	SRD	SRD	SRD	SRD	SRD	SRD	SRD	SRD
17	Ms. P. N. Kireasa	PK	PK	PK	PK	PK	PK	PK	PK	PK	PK	PK	PK	PK	PK	PK
18	Mr A. B. Vataga	ABV	ABV	ABV	ABV	ABV	ABV	ABV	ABV	ABV	ABV	ABV	ABV	ABV	ABV	ABV
19	Ms. V. S. Gadada	VA	VA	VA	VA	VA	VA	VA	VA	VA	VA	VA	VA	VA	VA	VA
20	Mr V. C. Mullur	VM	VM	VM	VM	VM	VM	VM	VM	VM	VM	VM	VM	VM	VM	VM
21	Ms. S. N. Nadagoud	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN	SN
22	Ms. M. B. Jalihal	MB	MB	MB	MB	MB	MB	MB	MB	MB	MB	MB	MB	MB	MB	MB
23	Mr P. D. Bandi	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB
24	Mr S. P. Madinwar	SP	SP	SP	SP	AB	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP
25	Mr A. S. Adin	AS	AS	AS	AS	AS	AS	AS	AS	AS	AB	AS	AS	AS	AS	AS
26	Mr Pavan V	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
27	Ms P. M. Walikar	PMW	PMW	PMW	PMW	PMW	PMW	PMW	PMW	PMW	PMW	PMW	PMW	PMW	PMW	PMW
28	Ms R. M. Camble	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
29	Mr M. G. Hiremath	MGH	MGH	MGH	MGH	MGH	MGH	MGH	MGH	MGH	MGH	MGH	MGH	MGH	MGH	MGH
30	Ms. P. A. Candaga	PAC	PAC	PAC	AB	PAC	PAC	PAC	PAC	PAC	PAC	PAC	PAC	PAC	PAC	PAC
31	Mr S. S. Hadimani	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH	SSH

Bagalkote
Smt. M. S. Bagalkot i
Coordinator

Vijay
Coordinator
Dr. S. R. Gadagond
Vijaya Mahantesh Krupaposhit S. R. Vastrad
Arts, Science & Vijay Shankarappa Bellihal
Commerce College, Hungund-587118
Dist: Bagalkote State: Karnataka

S. R. Principal
Smt. S. R. Principal
Vijaya Mahantesh Krupaposhit
S.R. Vastrad Art, Science & V.S. Bellihal
Commerce College, Hungund-587118



V. M. V. V. SANGHA'S
VIJAYA MAHANTESH KRUPAPOSHIT S. R. VASTRAD ARTS, SCIENCE
AND V. S. BELLIHAI COMMERCIAL COLLEGE, HUNGUND

COURSE ON ENGLISH TYPING




Certificate

This is to certify that Mr/Miss. Shivaleela S.....Of

..... has participated in ENGLISH TYPING COURSE Organized by IQAC from 01/03/2019 to
15/03/2019 in our Institution.


Smt. M S Bagalakoti
Coordinator


Dr. S. R. GOLAGOND
Co-ordinator IQAC


Prof. S. K. MATH
Principal



V. M. V. V. SANGHA'S
VIJAYA MAHANTESH KRUPAOSHIT S. R. VASTRAD ARTS, SCIENCE
AND V. S. BELLIHAL COMMERCE COLLEGE, HUNGUND

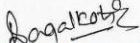
COURSE ON ENGLISH TYPING




Certificate

This is to certify that Mr/Miss. A. G. Hurakadli.....Of

..... has participated in ENGLISH TYPING COURSE Organized by IQAC from 01/03/2019 to
15/03/2019 in our Institution.


Smt. M S Bagalakoti
Coordinator


Dr. S. R. GOLAGOND
Co-ordinator IQAC


Prof. S. K. MATH
Principal



V. M. V. V. SANGHA'S
VIJAYA MAHANTESHA KRUPAOSHIT S. R. VASTRAD ARTS, SCIENCE
AND V. S. BELLIHAI COMMERCIAL COLLEGE, HUNGUND

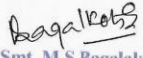
COURSE ON ENGLISH TYPING




Certificate

This is to certify that Mr/Miss.R. N. Nayak.....Of

..... has participated in ENGLISH TYPING COURSE Organized by IQAC from 01/03/2019 to
15/03/2019 in our Institution.


Smt. M S Bagalakoti
Coordinator


Dr. S. R. GOLAGOND
Co-ordinator IQAC


Prof. S. K. MATH
Principal



V. M. V. V. SANGHA'S
VIJAYA MAHANTESH KRUPAOSHIT S. R. VASTRAD ARTS, SCIENCE
AND V. S. BELLIHAI COMMERCIAL COLLEGE, HUNGUND

COURSE ON ENGLISH TYPING



Certificate

This is to certify that Mr/Miss. G. S. Hadapad.....Of

..... has participated in ENGLISH TYPING COURSE Organized by IQAC from 01/03/2019 to
15/03/2019 in our Institution.


Smt. M S Bagalakoti
Coordinator


Dr. S. R. GOLAGOND
Co-ordinator IQAC


Prof. S. K. MATH
Principal



V. M. V. SANGHA'S
VIJAYA MAHANTESH KRUPAPOSHIT S. R. VASTRAD ARTS, SCIENCE
AND V. S. BELLIHAI COMMERCIAL COLLEGE, HUNGUND

COURSE ON ENGLISH TYPING




Certificate

This is to certify that Mr/Miss.S. N. Sobanad.....Of

..... has participated in ENGLISH TYPING COURSE Organized by IQAC from 01/03/2019 to
15/03/2019 in our Institution.


Smt. M S Bagalakoti
Coordinator


Dr. S. R. GOLAGOND
Co-ordinator IQAC


Prof. S. K. MATH
Principal