

V. M. V. V. Sangha's
V.M.S.R. Vastrad Arts, Science & V.S. Bellihal Commerce College, Hungund-
587 118 Dist. Bagalkot



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Nationally Accredited with Grade "B⁺" by NAAC

MEMORANDUM OF UNDERSTANDING

(For Library Resources and Knowledge sharing)

(Year 2021-22)

Renewal of Memorandum Of Understanding is being made on June 10th, 2021, by and between V.M.K.S.R.V. Arts, Science & V.S. Bellihal Commerce College, Hungund and Government First Grade College, Hungund. **The First Party** represented herein by the Principal, V.M.K.S.R.V. Arts, Science & V.S. Bellihal Commerce College, Hungund and **The Second Party** represented by the Principal, Government First Grade College, Hungund.

WHEREAS:

First party and Second party are education institutions. Both are affiliated to Rani Chennamma University, Belagavi. So they believe that collaboration and co-operation between themselves will promote more effective use of each of their library resources and provide each of them with enhanced opportunities.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:

CLAUSE -1

DEFINITION:

Resource Sharing is comprised of transactions by which a library makes its materials available to the users of another library upon request.

CLAUSE -2

PURPOSE:

The purpose is to obtain a material, upon request of a library's primary user, when, materials not available in his local library.

CLAUSE -3

SCOPE OF THE MOU:

4. Under the terms of these Agreements, any type of library material may be requested. Libraries are encouraged to lend any material that circulate outside the library to their own patrons and to be as liberal as possible in supplying the materials of all formats with due consideration to the interests of the primary users.
5. Libraries signing the College Agreement must be supplying libraries as well as requesting libraries. Libraries must be willing to lend if they wish to borrow. The benefits of the agreement are not available to non-suppliers.
6. The agreement covers resource sharing among those libraries who sign the agreement, regardless of the method of transmission of requests and /or materials.

CLAUSE -4

PARTICIPATING LIBRARIES

- V.M.K.S.R.V. Arts, Science and V.S. Bellihal Commerce College, Hungund.
- Government First Grade College, Hungund

CLAUSE -5

GENERAL POLICIES:

- 7) Only books and other items available on the premises of each library may be used for Inter Library Loan (ILL) transactions.
- 8) The decision to lend material is always at the discretion of the lending library.
- 9) Each participating library should have an ILL policy.
- 10) Each participating library should keep records of the number of requests sent and received.
- 11) Libraries receiving requests should deal with them as quickly as possible. When a request cannot be satisfied, then the borrowing library should be notified immediately.
- 12) Loan periods should be adequate to allow for transmission in both directions as well as use by the borrower.

CLAUSE -6

RESPONSIBILITIES OF BORROWING LIBRARIES:

- g) Borrowing libraries must exhaust their own resources before resorting to interlibrary loan.
- h) Borrowing library provides its own means to pickup from and returns materials to the lending library.
- i) The borrowing library must record name and contact details of the end use.
- j) The borrowing library should ensure items are returned on time and respect any special conditions imposed.
- k) If damage or loss occurs, the borrowing library must meet all costs of repair or replacement.
- l) Keep statistics on the number of items requested and the number received.





CLAUSE -7

RESPONSIBILITIES OF LENDING LIBRARIES:

- A. Respond to requests within three working days of receipts.
- B. Notify the borrowing library if an item is not available for loan or if there are any extenuating circumstances.
- C. When making a loan, clearly state the applicable conditions of the loan.
- D. Ensure that items supplied on loan are clearly marked with the name and address of the owning library, the date by which the loan is to be returned. Check items out to the borrowing library, not to the end user.
- E. Notify the borrowing library when items are available for pickup.
- F. Send timely curtsey reminders or overdue notices for items that are due to be returned.

VALIDITY:

We, V.M.K.S.R.V. Arts, Science & V.S. Bellihal Commerce College, Hungund and Government First Grade College, Hungund, agree to the agreement by approving the above terms and conditions of the Inter Library Loan for libraries. This agreement will be valid one academic year until it is deliberately terminated by either party on mutually agreed terms. Renewal of the MOU is possible after a year.

AGREED:

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The Principal,
V.M.K.S.R.V. Arts, Science &
V.S. Bellihal Commerce College, Hungund
PRINCIPAL

Vijaya Mahantesh Kurpaposhit
S.R.Vastrad Arts, Science And Vijay
Shankarappa Bellihal Commerce College,
Hungund-587118 (Dist: Bagalkot-Karnataka)

Witness

- 1.
- 2.

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The Principal,
Government First Grade College, Hungund,
Government First Grade College,
Hungund-587118.
Dist: Bagalkot. State: Karnataka