

ರಾಣಿ ಚನ್ನಮ್ಮ ವಿಶ್ವವಿದ್ಯಾಲಯ  
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ಕರ್ನಾಟಕ



RANI CHANNAMMA UNIVERSITY  
Vidyasangama, NH-04  
Belagavi-591156  
Karnataka



V.M.V.V SANGHA'S

V.M.K.S.R.VASTRAD ARTS, SCIENCE & VIJAY SHANKARAPPA  
BELLIHAL COMMERCE COLLEGE, HUNGUND.

(Affiliated to 'Rani Channamma University, Belagavi')

**COMMUNITY SERVICE PROJECTON**  
**TOWN MUNICIPAL HUNGUND**

Submitted for fulfilment of requirement for the award of

the Under-Graduation of

**Bachelor of Commerce**

During the Year 2022-23

Submitted by

**Manjunath Hanamant Pattanashetti**

**B.Com. Vth Semester**

**Reg.No: C2080038**

Under the Guidance of

**Shri. Basavaraj Hosamani**

**Department of Commerce**

**Program Book**

**for**

**Community Service**

V. M. V. V. Sangha's



**Vijaya Mahantesh Krupaposhit S. R. Vastrad Arts, Science  
and Vijay Shankarappa Bellihal Commerce College,  
Hungund – 587118**

**Affiliated to Rani Channamma University, Belagavi  
'NAAC accredited with B<sup>+</sup>'**

**Department of Commerce**

**CERTIFICATE**

This is to certify that Mr. Manjunath Hanamant Pattanashetti Reg. No. C2080038 of B.Com. 5th semester has successfully completed 10 days of 'Community Service' at Town Municipal Council under the guidance of Mr. Basavaraj Hosamani as a part of curriculum by Rani Channamma University, Belagavi.

Signature of the Guide

Signature of H.O.D.

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Signature of Principal

Principal  
Vijaya Mahantesh Krupaposhit  
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**ಹುನಗುಂದ ತಾಲ್ಲೂಕು ಕಾರ್ಯಾಲಯ**  
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ಪತ್ರಸಂ:ಪುಸಹು/ಪ್ರ.ಪತ್ರ/2022-23


ದಿ:

ವಿ.ಮ.ವಿ.ವ.ಸಂಘದ ವಿಜಯ ಮಹಾಂತೇಶ ಕೃಪಾಪೋಷಿತ ಎಸ್.ಆರ್.ವಸ್ತು,ದ ಕಲಾ, ವಿಜ್ಞಾನ, ಮತ್ತು ವಿಜಯ ಶಂಕರಪ್ಪ ಬೆಳ್ಳಿಹಾಳ ವಾಣಿಜ್ಯ ಮಹಾವಿದ್ಯಾಲಯ ಹುನಗುಂದ ಈ ಮಹಾವಿದ್ಯಾಲಯದ ವಿದ್ಯಾರ್ಥಿಯಾದ ಕುಮಾರ: ಮಂಜುನಾಥ್, ಸ. ಲಕ್ಷ್ಮಣಶೇಖರ್ ಇವನು ನಮ್ಮ ಪುರಸಭೆಯಲ್ಲಿ 10 ದಿನಗಳ ಕಾಲ ಶ್ರದ್ಧೆ, ವಿನಯದಿಂದ ಸೇವೆಯನ್ನು ಸಲ್ಲಿಸಿರುತ್ತಾನೆ. ಇತನ ಸೇವೆಯು ನಮಗೆ ತೃಪ್ತಿಕರವಾಗಿದೆ.

ಧನ್ಯವಾದಗಳು

ಸ್ಥಳ: ಹುನಗುಂದ

ದಿನಾಂಕ: 17/2/2023

  
 ಮುಖ್ಯಾಧಿಕಾರಿಗಳು  
 ಪುರಸಭೆ ಹುನಗುಂದ  
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# *Acknowledgement*

I am greatly indebted to my guide, **Shri. Basavaraj Hosamani** Co-ordinator, *Department of Commerce, Rani Channamma University, V M K S R VASTRAD ARTS SCIENCE & VIJAYA SHANKRAPP BELLIHAL COMMERCE COLLEGE HUNGUND* for his inspiring guidance. In spite of several busy assignments, he has been kind enough to spare his time for giving me pleasure and privilege to work under his guidance.

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I take an opportunity to express my gratitude and sincere thanks **Shri. ASHOK PATIL** permitting me as well as guiding me throughout my project work. And I am extremely thankful to management of **TOWN MUNICIPAL COUNCIL HUNGUND** for furnishing the information.

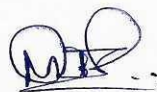
My sincere thanks to all for supporting me in carrying out project report and I also thanks to library staff and all my friends for their co-operation during the course of project work and I am also thankful to printers of their skilful printing this work.

My parents are main soul for my confidence, determination and strength throughout my life. The sweet hopes and wishes have made me able to present this work.

Last but not the least I take this opportunity to thank and remember all my friends i.e., Nagaraj, Basayya, Shashidhar, Thimmappa, who are with me and who have helped me throughout my life from the place they have resided in making me feel that I am also one among them who can achieve things as we want.

**Date :**

**Place : HUNGUND**



Mr. Manjunath Hanamant Pattanashetti



## COMMUNITY SERVICES

- Community services is work done by a person or group or people that benefits others. It often done near the area where you live, so your own community reaps the benefits of your work. You do not get paid to perform community service,
- Community service can help any group of people in need: Children, senior citizens, people with disabilities, English language learners, and more. It can also help animals, such as those at a shelter, and it can be used to improve places, such as a local park, historic building, or scenic area as well. Community service often organized through a local group, such as a place of worship, school or non-profit organization.

### **Examples of Community Services**

There are Hundred of ways to participate in community service, depending on your skills and interests. Some common community service examples include:

1. **Working with School Children:** Tutoring children after school, collecting school supplies to donate, planting a school garden.
2. **Working with Senior Citizen:** Visiting residents of a retirement center, delivering meals to senior citizens, driving them to appointments.
3. **Improving the Environment:** Holding a recycling contest, planting trees, creating a new trail at a nature center.

**4. Helping low-income People:** Passing out food at a soup kitchen, collecting used clothes to be donated, making first aids kits for homeless shelters.

### **Benefits of Community Services**

- **Have the opportunity to help others:** This is often the most important benefit of community service. Participating in it gives you the opportunity to know that you are improving someone's life and making your community better, and you get to see the direct impact of your work.
- **Gain hands-on experience:** You can learn a lot of skills while performing community service such as construction, painting, customer service, and medical skills. You can also include your community service work on your resume.
- **Learn about different careers:** Some times you can focus your community service in a field you may want to work in down the road. Some examples of this include volunteering at an animal shelter if you are thinking about becoming a veterinarian, working at a hospital if you want to be a doctor, or volunteering in a museum if you like history. The experience gained from community service can help you get an internship or job in the future, and it also gives you the opportunity to see how much you would really enjoy a particular career.
- **Personal growth:** Doing community service has personal benefits as well. It often makes participants more organized, responsible, and compassionate, which are all good qualities to have, as well as qualities that both colleges and employers like to see in applicants.

- **Gain new friends:** A final benefit is that you can meet a lot of great people while doing community service. Community service is often done in groups, so it's easy to make friends with the people you are working with. You may also become friends with the people you are helping, especially if you volunteer at the same place regularly.

## **IMPORTANCE OF COMMUNITY SERVICES**

- ❖ Personal Identity
- ❖ Spiritual Growth
- ❖ Moral Development
- ❖ Develops ability to work with others
- ❖ Enhancement of leadership and communication skills
- ❖ Leads to greater acceptance of diversity

### **Types of Community Services**

**Direct service:** Student interaction involves people, the environment or animals. For example, this can appear as one-on-one tutoring, developing a garden in partnership with refugees, or working in an animal shelter.

**Indirect service:** Though students do not see the recipients of indirect service, they have verified their actions will benefit the community or environment. For example, this can appear as re-designing a non-profit organization's website, writing original picture books to teach a language, or nurturing tree seedlings for planting.



**Advocacy:** Students speak on behalf of a cause or concern to promote action on an issue of public interests. For example, this may appear as initiating an awareness campaign on hunger, performing a play on replacing bullying with respect, or creating a video on sustainable water solutions.

**Research:** Students collect information through varied sources, analyze data, and report on a topic of importance to influence policy or practice. For example, they may conduct environmental surveys to influence their school, contribute to a study of animal migration, compile effective means to reduce litter in public spaces, or conduct social research by interviewing people on topics such as homelessness, unemployment or isolation.

## **OBJECTIVES OF COMMUNITY SERVICES**

- To expose students to people who are at a disadvantage (socially, medically, economically etc.)
- To help the students to realize that they can make a difference and give them tools to do so.
- To develop awareness and better understanding of communities they live in.
- To attain skills in community participation.

- To motivate the students to learn and serve the society.
- To make access to quality education and skill upgradation.
- To sensitize the students to the living conditions of people who are around them.
- To help students to realize the stroke realities of the society.
- To make students socially responsible citizens who are sensitive to the needs of the disadvantaged sections.
- To help students to initiate develop mental activities in the community in coordination with public and government authorities.
- To make students aware of their inner strength and help them to find new/out of box solutions to the social problems.

## **Advantages of Community Services**

- Connects you to others
- Helps you make new friends and contacts
- Increases your social and relationship skills
- Good for your mind and body
- Increases self-confidence
- Combats depression
- The happiness effect
- Can advance you career
- Can teach you valuable job skills
- Brings fun and fulfillment to your life

## **Disadvantages of Community Services**

- Commitment
- Emotional involvement
- Frustration
- Lack of pay
- Impact on health
- Create feelings of stress, anxiety and frustration.
- Your life being neglected
- Skills gained may not be as practical as those from paying work.

## **MUNICIPALITY, HUNAGUND**

The local municipality was established in 2012. Hunagunda is a city in Bagalkote district of Karnataka. Hunagund is 48km away from Bagalkote, the district headquarters. Hunagund is a taluk in Bagalkote North district of Karnataka, India. Amingada and Hunagund are the major towns of the taluk. Koodalasangam, where social reformer Basavanna died, is also in Hunagund taluk. Hunagund taluk also includes Aihole and Pattadkal, which was once under the rule of the Chalukyas of Badami. Aminagad is famous for the sweet dish Karadantu.

### **City Summary**



1	Population as per 2011 census	410445
2	Area	81.95sq kms
3	Number of Properties	85235
4	Number of Wards	35
5	Length of Roads	690 kms
6	Total Water Supply	56.20 MLD
7	Per Capita Water Supply	125 LPCD
8	Summer Temperature & Winter Temperature	35-45C & 25-35C

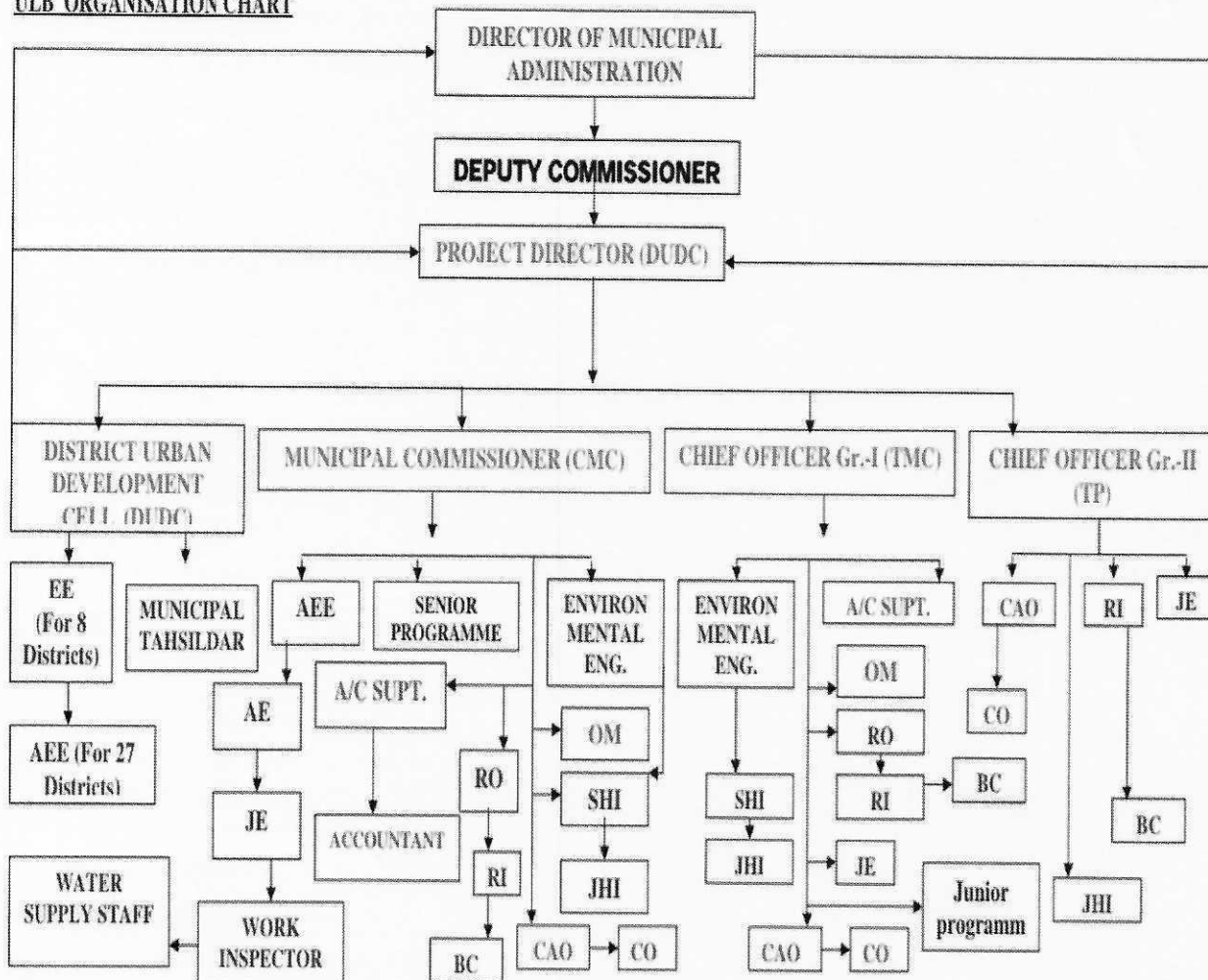
### **Functions of Municipality**

1. Providing basic amenities
2. The road
3. Road lamp
4. The water
5. Public health
6. Drainage
7. Issuance of building permit
8. Taxation
9. Property tax

10. Vacancy tax
11. Profession tax
12. Water tax
13. Birth and Death Verse
14. Commercial license
15. State and Central Schemes

## ORGANIZATION CHART

**ULB ORGANISATION CHART**



## ABBREVIATION

AD (ADMN.)	Assistant Director of Administration
AD (DEV.)	Assistant Director of Development
AD (ENG.)	Assistant Director of Engineer
AD (STATS.)	Assistant Director of Statistics
A/C SUPT.	Accounts superintendent
AE	Assistant Engineer
AEE	Assistant Executive Engineer
ALO	Assistant Law Officer
ASO	Assistant Statistical Officer
BC	Bill Collector
CAO	Community Affairs Officer
CO	Community Organiser
EE	Executive Engineer
HQA	Head Quarters Assistant
JD (ADMN.)	Joint Director of Administration
JD (DEV.)	Joint Director of Development
JE	Junior Engineer
JHI	Junior Health Inspector
OM	Office Manager
RI	Revenue Inspector



RO	Revenue Officer
SHI	Senior Health Inspector

### City Staff of Municipality Hunagund

Sl. No	Name	Designation
1	Vacant	Environment Engineer
2	Shri. Ashok Patil	Chief Officer
3	Vacant	Community Affairs Officer
4	Shri. M S Kalligudda	Officer Manager (Deputed to BUDA)
5	Shri. P R Narayani	Revenue Officer
6	Vacant	Accountant
7	Kumari R A Mulla	Accountant Consultant
8	Vacant	Junior Engineer
9	Vacant	Junior Engineer

10	Shri V C chalavadi	Junior Engineer (On Deputation from Aminagad TP)
11	Vacant	SHI
12	Shri S T Ulli	FDA
13	Shri M Y Hunasigheid	FDA (On Deputation from Ilkal CMC)
14	Shri M I Mallapur	FDA (Deputation to BUDA)
15	Vacant	Stenographer
16	Vacant	Junior Programmer
17	Smt S A Heggnaik	Junior Programmer
18	Smt Shaila Chalawadi	FGRI (On Deputation from Kamatagi TP)

20	Vacant	Community Organiser
21	2-post Vacant	Computer operator/Data entry operator )
22	4-post vacant	Community organizer
23	Shri M S Hunshyal	JHI
24	Vacant	JHI
25	Shri H H Chalawadi	SDA
26	Shri S H Hagedal	SDA
27	Shri S H Badami	SDA (Deputed on Aminagad)
28	Shri I L guddad	SDA (on Deputation from Aminagad )
29	Shri B R Chalawadi	Bill Collector
30	Shri M P Tariwal	Bill Collector
31	Shri N H Badami	Driver

32	2-post vacant	Driver
33	4-post vacant	Assisted water operator
34	Vacant	plumber
35	Shri S N Pattanashetti	Sanitary supervisor
36	Smt L P Chalawadi	Sanitary supervisor
37	Shri P V Chalawadi	Senior walveman
38	Vacant	Senior walveman
39	Shri Y S Shikkeri	PK
40	34-Post vacant	PK
41	Shri M C Narayani	Attender
42	2-post vacant	Attender
43	8-Post Vacant	loaders
44	2-post vacant	cleaner
45	Vacant	Gardner
46	Shri B J Kuri	Helper/water supply walveman



47	7-post vacant	Helper /water walveman
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### Acts and Rules

1. Karnataka Municipal Act 1964
2. Karnataka Municipalities C & R Rules 2010
3. The street vendors (protection of livelihood and Regulation of street vending Act,2014)
4. Karnataka Municipal Corporations Common C&R Rules 2011
5. Amendment Note on the 74<sup>th</sup> Constitutional Amendment Act
6. KTPP Act
7. RTI Act & Rules 2005.
8. Draft urban Development policy

### CITY TOUR

#### KUDAL SANGAM

Kudala Sangama is located in Hunagund Taluk in Bagalakot District. It is located at a distance of about 4 km from the Alamatti Dam.

#### SANGAMESHWAR TEMPLE

The Sangamanath Temple dedicated to Lord shiva, was constructed during the Kalyana Chalukya period and was renovated recently.

## **SCHEMES**

- ❖ 24.10% TSP Scheme Guidelines
- ❖ 7.25% TSP Scheme Guidelines
- ❖ 5% Scheme Guidelines

## **DEPARTMENT**

- Engineering Selection
- Health Selection
- Revenue Selection
- Town Planning
- Financial Section
- Birth and Death section
- Election Section
- Day-Nulm

### ➤ ENGINEERING SELECTION

The Municipal Engineering Office is primarily responsible in the administration and implementation of infrastructure development and public works project of the local government unit.

The Municipal Engineer is also mandated to act as the local building official.

## **Action Plans**

1. 15th Financial General Basic Grant
2. 24.10%, 7.25%, 5%
3. SFC Drinking Water 1<sup>st</sup> Installment
4. SFC Drinking Water 2<sup>nd</sup> Installment

### ➤ HEALTH SELECTION

#### **Role of Health Services in municipality**

- Food control
- Waste management
- Health surveillance of premises
- Surveillance of communicable diseases, excluding immunization
- Vector control
- Environmental pollution control
- Disposal of the dead
- Chemical safety

### ➤ REVENUE SELECTION

Collects revenue from the residents living in its corporation area. It levies taxes on property, water and other services. Taxes are fixed on the measurement and consumption of the services. Taxes are levied on education and other amenities like owning a hotel, entertainment etc.

### ➤ TOWN PLANNING

To regulate the planning of building construction as per Town/Map/Master Plans. Passing the blue prints of plans of

Town planning/master plan. To earmark the all land use as per master plan in urban area for housing matter relating to town and country planning and preparation of master plan thereof.

#### ➤ FINANCIAL SECTION

Municipal financial management involves managing a range of interrelated components: planning and budgeting, revenue, cash and expenditure management, procurement, asset management, reporting and oversight.

#### ➤ BIRTH AND DEATH SECTION

Registration is vital for national planning. The civil registration of births and deaths are necessary to compile accurate, complete and timely vital statistics, which, along with population censuses are central to estimating population size especially for small areas.

#### ➤ ELECTION SECTION

The election commission has the right to allow symbol to the political parties. It gives recognition to the national parties, state parties and regional parties. It sets limits on poll expenses. The commission prepare electoral rolls and update the voter's list from time to time.

#### ➤ DAY- NULM

They have prominent place in the urban supply chain and are an integral part of the economy growth process within urban areas. DAY-NULM would aim at facilities access to suitable spaces, institutional credit, social



security and skills to urban street vendors for accessing emerging market opportunities.

## **NOTIFICATIONS OF MUNICIPALITY**

- Government Notification
- Government Circulars
- Gazette Notification
- Recruitment
- Tenders
- Public Disclosure
- Meetings & proceedings
- E-News Letter

## **GOVERNMENT NOTIFICATION**

### **1. No: UDD 14TTP**

Municipal Building Bye Laws

### **2. Proceedings of GOK**

Ease of doing Business-Simplification of renewal Procedure of Trade licenses for establishment.

## **GOVERNMENT CIRCULARS**

### **1. No: UDD 114TMS 2003 Bangalore**

Deligation of Powers CMC/TMC/TP

### **2. 17403 DMA 31 COTH 2016-17**

Taking Action to impose and collect the Advertisement Tax

### **3. 21877 DMA 84 DIMISE 2017-18**

Reg collection of Health Cess along with advertisement tax.

### **4. 23350 DMA 121 GPS 2017-18**

About cancelation of khatas created illegally in the urban local bodies.

## **MEETINGS & PROCEEDINGS**

General body meeting and proceedings

## **CITIZEN SERVICES IN MUNICIPALITY**

1. E-Sweekruthi
2. IPGRS
3. Vyapar
4. Nirman 2.0
5. Jalanidhi (Water Tap and UGD)
6. Property Tax Calculator
7. Birth and Death Registration
8. E-Aasti
9. Search property
10. Utilities management

### **Swachh Bharat Abhiyan**

Swachh Bharat Abhiyan is also called as the clean India Mission or clean India drive or Swachh Bharat Campaign. It

is a national level campaign run by the Indian Government. This campaign involves the construction of latrines, promoting sanitation Programs in the rural areas, cleaning streets, roads and changing the infrastructure of the country to lead the country ahead.

Prime minister Narendra Modi on 145<sup>th</sup> birth anniversary of Mahatma Gandhi on 2<sup>nd</sup> of October in 2014 at Rajghat, New Delhi.

We participated in Swachh Bharat Abhiyan by serving the locality with clean lines drive. We cleaned up the streets and roads near by the girls hostel of V. M School We cleaned the school infrastructure, grass lawns , sports ground and parking area of the school campus. In the end of the day, there was a lecture by specialist on health awareness we attended their lecture.

The refreshment was also provided as the students by the conductors of cleanliness drive.

### Objectives of Swachh Bharat Abhiyan

1. To encourage the people of society to keep their surroundings clean.

2. To generate mass awareness on cleanliness and hygiene amongst students and staff members.
3. To participate in the special cleanliness drive in the college campus.
4. To campaign on themes connected with Swachh Bharat Abhiyan
5. To promote cleanliness and hygiene in a wholistic manner.
6. To reduce the incidence of open defecation
7. To bring improvement in the quality of life in rural areas
8. To encourage the concept of sustainable sanitation practices
9. To help India reach to India Sustainable Development Goal 6
10. To encourage cost-effective sanitation efforts
11. To develop community managed sanitation systems
12. To focusing on scientific solid & liquid waste management systems.
13. To create a positive impact on gender and promote social inclusion.

### **Dengue Awareness Programme**

I gave the lecture to aware the students in hostels in the presence of warden sir, Vidyadhar Hunagund. I told the students that symptoms of dengue include skin rash, high



fever, headache, muscle and joint pain, nausea and vomiting, In severe cases there is serious bleeding and shock, which can be life threatening.

We can protect ourself, both indoors and outdoors, especially during the day. Before stepping out, the use of personal repellants like good knight fabric roll on can prevent mosquito bites.

When at home, use household level repellants like good night active+. Students actively participated and listen the lecture sincerely.

### **Objectives of this Program**

- ✓ To impact knowledge related to dengue, knowledge related to Aedes mosquito.
- ✓ To promote the recognition of dengue hemorrhagic fever and its symptoms.
- ✓ To educate people to keep their Surroundings clean.

### **Prevention of Environment to Dengue**

- ✓ Cover the water tanks
- ✓ Avoid accumulation of water in walkways, containers etc.
- ✓ Use sand in potted plants
- ✓ Leave bottles and other containers upside down

- ✓ Remove water from tyres
- ✓ Dispose garbage and waste correctly
- ✓ Keep the trash closed.

## **Voter Awareness Activity**

The voting awareness and an article of its importance. It provides information about voting and how to be a responsible voter. A lot of people want to vote, but many are not aware of its need and how to cast it. This is where voting awareness comes into play. The idea of voting awareness is to help people understand the importance of voting. Voting is an important way for voters to control their government. It is a method for citizens to express what they want from their leaders by raising awareness about voting. This will lead to better governance and what everyone wants- a democracy that is free, fair and representative.

Voting helps citizens become more involved in their government and keep it accountable. To vote, you must meet specific requirements. In addition to voting, there are few laws that ensure fair elections around the world.

We told the students that your vote can play an important part in making the change. If you are unhappy with the current government, you can vote for a better one

not voting could result in the same party ruling for another five years. We the end of the day if the country is struck with a bad government, it's the people to blame for voting wrong or for not voting at all.

Our one vote can change the government, so eligible should be enrolled as a voter and should elect the right person.

### **Objectives of Voter Awareness**

- To aware the students about the process of voter registration
- To strengthen democratic values by increasing voter education
- To educate citizens of a democracy with basic information about participating in elections
- To tell the students that are voting is not only our right, it is our responsibility

### **Tree Plantation**

Tree plantation is good for the environment, everyone knows that trees are the source of oxygen. They takes

carbon dioxide and release the oxygen which the survival of living beings is not possible on earth.

We took part in the tree plantation drive, In this program, we planted trees at public places and motivated people the people of the society to grow more trees. We told them that trees Absorbs various harmful gases including Sulphur dioxide and carbon monoxide. The growing amount of air pollution caused by the smoke emitted by vehicles and factories can be controlled only if we plant more and more plants.

We also told them that trees offer several other benefits. Trees provide fruits. They maintain bio diversity. Now a days trees are good source of environment.

### **Objectives of Tree Plantation**

- ❖ To increase forest cover in the city
- ❖ To reduce green house gases and fight for climate change



- ❖ To improve the quality of the natural environment
- ❖ To motivate other people of society for planting trees
- ❖ To reduce soil erosion and effect of flooding
- ❖ To increase the sea level
- ❖ To beautify the areas for scenic beauty
- ❖ To reduce the surface run off discharge and checking soil erosion along the embankments.
- ❖ To reduce the temperature and increase humidity
- ❖ To reduce pollution.

## **Impact of Community Service on me**

Community Service has put a great impact on me and my personally & acquired leadership qualities and democratic attitude. I became more responsible. I got aware of many social problems.

Overall, it changed my view point to see all the world. We are a part of community. We should give our time and efforts to make it better place to live.

Community service activities helps to define my values, experience empathy, develop social skills, and learn about community. Volunteering can also open doors to various career opportunities after completing higher education.

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## **Declaration**

I hereby declare that the community service project work with the project titled for student in practical subject or interested subject Town Municipal Council is original work done by me in Hunagund under the Guidance of S.S. Patil lecturer in B.com section. I confirm that I have done a community service project and have not contributed or pre-submitted to any other organization for any other purpose.

Signature of Student

Signature of Mentor







