



V. M. V. V. Sangha's

**V.M.K.S.R. Vastrad Arts, Science &  
V.S. Bellihal Commerce College, Hungund**

Affiliated to Rani Channamma University Belagavi  
College Code : 6217



**A Certificate Course On 'Grammar and  
Communication Skill's'  
2022-23**

*By :*  
*Department of English*

*SSD*

**Dr. S.S. Daragad**  
Co-ordinator

*SDM*

**Dr. S.R. Daragad**  
IQAC Co-ordinator

Coordinator  
IQAC  
Vijaya Mahantesh Krupapohit S.R.Vastrad  
Arts, Science & Vijay Shankarappa Bellihal  
Commerce College, Hungund-587118  
Dist:Bagalkote State:Karnataka

**Prof. (Smt). S.K.Math**  
Principal

*S.K.Math*  
Principal  
Vijaya Mahantesh Krupapohit  
S.R.Vastrad Arts, Science & V.S. Bellihal  
Commerce College, Hungund-587118

From,  
Department of English  
V. M. K. S. R. Vastrad Arts, Science &  
V. S. Bellihal Commerce College,  
Hungund



To,  
The Principal  
V. M. K. S. R. Vastrad Arts, Science &  
V. S. Bellihal Commerce College,  
Hungund

Respected madam,

**Sub:** Requesting to conduct certificate course on Grammar and Communication Skills for B.A. DSC Students 2022-23

With reference to above, I request you to permit to conduct certificate course on on Grammar and Communication Skills for 30 days duration for B.A. DSC Students.

Thanking you madam,

Yours faithfully

Date: 06-12-2022

Permitted





ESTD : 1967

V. M. V. V. Sangha's

**Vijaya Mahantesh Krupaposhit S. R. Vastrad Arts,  
Science and V. S. Bellihal Commerce College, Hungund**



Prof.(Smt) S. K. Math  
Principal Fax No:0835

Affiliated to Rani Channamma University Belagavi  
College Code: 6217

Ph.No: 260224(08351)

Email ID: vmsrv\_hnd@yahoo.com

### NOTICE

All the students are hereby informed that college is conducting a certificate course on 'Grammar and Communication Skills' from 02<sup>nd</sup> January 2023 to 06<sup>th</sup> February 2023 for B.A. DSC Students. Interested students enrol your names at course coordinator Dr. S S Daragad

Date: 19-12-2022

  
Principal

Vijaya Mahantesh Krupaposhit  
S.R.Vastrad Arts, Science & V.S. Bellihal  
Commerce College, Hungund-587 112



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Email ID: vmsrv\_hnd@yahoo.com

VMSRV/ 2022-23

Date: 17/01/2023

To,

Dr.S B Biradar

Dept.of English SVM College

Ilkal

**Sub: Appointment Letter.**

Respected Sir,

With reference to the subject cited above, you have been appointed as BOS Member for the Certificate Course – ‘Grammar and Communication Skills’ for 2022-23. And we request you to act as a resource person for this certificate course.

Place: Hungund

Date: 17/01/2023

  
Principal  
Vijaya Mahantesh Krupaposhit  
S.R.Vastrad Arts, Science & V.S.Bellihal  
Commerce College, Hungund-587111

### **Bio Brief of Dr. S. B. Biradar**

**Dr. S. B. Biradar** is an Associate Professor of English at SVM College, Ilkal, affiliated to Rani Channamma University, Belagavi. He completed his BA with first class from Karnataka University, Dharwad. He studied M. A. in English Literature at Kuvempu University, Shimoga. He qualified KSET for lectures in the very first attempt. He has M. Phil. in English to his credit from Kuvempu University on the topic "Crisis of Identity in the Fiction of Amitav Ghosh" under the guidance of Dr. Rajendra Chenni. His Ph. D. thesis entitled "Father Figure in Select Works of Male and Female Indian English Novelists: A Psychoanalytic Study" awarded from Shivaji University Kolhapur was a significant contribution to the research on Indian English Fiction.

After joining the Department of English as a Lecturer at SVM College, he studied Diploma in Journalism through Correspondence mode in KSOU Mysore in the year 2003 and in this examination he got the fourth rank to the state. Further in the year 2005, he joined for M.Ed. course again on correspondence mode in Karnataka State Open University, Mysore and passed this course with distinction.

Dr Biradar contributed more than 20 research papers to peer reviewed journals like *The Quest*, *New Literary Horizon* and *South Asian Review*. He has presented more than 30 research papers in many National and International seminars and conferences all over the country. He has to his credit more than twenty five research papers on New Literatures and ELT.

Dr. Biradar specializes in Translation Studies and translated all the *Vachanas* (epigrams) of Dasimayya, a renowned and distinguished medieval Kannada *Vachana* writer. Apart from this, he has authored many books. To name few **1) Introduction to Literary Criticism 2) Literary Criticism and Theory, 3) English Language and Phonetics and 4) Literary**



ESTD: 1967

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Belagavi

Ph.No: 260224(08351)

Email ID: vmsrv\_hnd@yahoo.com



VMSRV/ 2022-23

Date: 06-02-2023

To,

Dr.S B Biradar

Dept.of English SVM College

Ilkal

**Sub: Appreciation Letter.**

Respected Sir,

You have been accepted our request as BOS member and resource person for certificate course – 'Grammar and Communication Skills'. We really appreciate the syllabus you have framed for the course and the knowledge you shared with our students as resource person.

Your dedication towards the student fraternity is highly appreciable.

Place: Hungund

Date: 06-02-2023

  
Principal  
Vijaya Mahantesh Krupaposhit  
S.R.Vastrad Arts, Science & V.S. Bellihal  
Commerce College, Hungund-587 116



12	Mr Mounesh Chevan	A	Q	W	U	V	W	X	Y	Z	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
13	Savita Handegopal	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
14	Siddappa Halpi	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
15	Hishucarya Umachogi	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
16	Chetan Mullus	B	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G
17	Sanakousar Yedabhatti	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
18	Bheemappa Madas	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
19	Shweti Tarinval	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
20	Neelamma Upandal	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21	Shivakumar Hande	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
22	Santosh Hunnalli	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
23	Tyoti Ganjihal	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
24	Prashant S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
25	Veerupani P. Patil	V	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
26	Vinodkumar	V	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K
27	Surita Akki	S	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
28	Doddabasu Gotagi	D	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G
29	Hanamesh Gollas	H	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G
30	Hamesh Hhenosur	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H
31	Naveen kumar .M	N	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K	K
32	Sudha Goudar	S	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G

*[Handwritten Signature]*  
Principal





V.M.V.V. Sangha's  
**V.M.K.S.R. Vastrad Arts, Science & V.S. Bellihal Commerce**  
**College, Hungund – 587118**  
Tq. Hungund Dist. Bagalkote

## Certificate

This is to Certify that **Mr/Miss. Bhagyashvi Golappannavar**  
Of **V.M.K.S.R.V. College, Hungund**.....has participated in **CERTIFICATE**  
**COURSE** on "**GRAMMAR AND COMMUNICATION SKILLS**" organized by the the Department  
of English form 02-01-2023 to 06-02-2023 in our institution.

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**Dr. S. S. Daragad**

Coordinator

1/11/23

**Dr.S.R.Golagond**

Coordinator IQAC

Coordinator

I Q A C

Vijaya Mahantesh Krupapohit S.R. Vastrad  
Arts, Science & Vijay Shankarappa Bellihal  
Commerce College, Hungund-587118  
Dist:Bagalkote State:Karnataka

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**Prof.(Smt) S.K.Math**

Principal

Principal  
Vijaya Mahantesh Krupapohit  
S.R Vastrad Art, Science & V.S.Bellihal  
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V.M.V.V. Sangha's  
**V.M.K.S.R. Vastrad Arts, Science & V.S. Bellihal Commerce**  
**College, Hungund – 587118**  
Tq. Hungund Dist. Bagalkote

## Certificate

This is to Certify that ~~M~~ Miss..... **Shruti. Tarival**.....  
Of **V.M.K.S.R.V College, Hungund**..... has participated in **CERTIFICATE**  
**COURSE** on "**GRAMMAR AND COMMUNICATION SKILLS**" organized by the the Department  
of English form 02-01-2023 to 06-02-2023 in our institution.

*Sfor*  
**Dr. S. S. Daragad**

Coordinator

*Dr. S. R. Golagond*  
**Dr.S.R.Golagond**

~~Coordinator~~ IQAC

Vijaya Mahantesh Krupapohit S.R.Vastrad  
Arts, Science & Vijay Shankarappa Bellihal  
Commerce College, Hungund-587118  
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*Prof. (Smt) S.K.Math*  
**Prof.(Smt) S.K.Math**

Principal

Vijaya Mahantesh Krupapohit  
S.R Vastrad Art, Science & V.S.Bellihal  
Commerce College, Hungund-587118

**A Report on the Certificate Course on**  
**“Grammar and Communication Skills”**

A Certificate Course on ‘ Grammar and Communication Skills ‘ was conducted for all B.A English DSC(NEP) and (CBSC) students, from 02-01-2023 to 06-02-2023. 32 students participated in the course. The course was an opportunity for students to show their appreciation and ability in English . The course was organized by the Department of English. The course was aimed to encourage all students to use English Language as medium of instruction with their friends and teachers. Various activities were arranged during the course. At last class tests were conducted and certificates were distributed to students. The course achieved a success.

V. M. V. V. Sangha's

**Vijaya MahanteskKrupaposhit S. R. Vastrad Arts, Science and V. S.  
Bellihal Commerce College, Hungund**

**Certificate Course**

**Grammar And Communication Skills**

**Objectives:**

- The Primary objective of this Course is to improve the Speaking and Writing Skills of the learners. The Course can help to make them better communicators.

**Course Learning Outcomes:**

After successful completion of the course, student will be able to;

- Make meaning of organizing language and using appropriate grammatical patterns.
- Communicate effectively in Spoken English on issues and ideas with a reasonable degree of fluency and accuracy in different social situations.
- Use basic Structures in their oral communication
- Use clear pronunciation
- Use appropriate vocabulary in any kind of spoken discourse.

**Syllabus**

**Unit-I: (10 hrs)**

**1. English Grammar**

- Verbs
- Tenses
- Yes/No Questions
- Wh-Questions
- Voice

**Unit-II: (10 hrs)**

**1. English Grammar :**

- Speech
- Sentences
- Punctuation
- Writing Skills

**Unit-III: (10 hrs)**

**Communication Skills**

- Introduction to Communication Skills
- Type of Communication
  - a) Oral Communication
  - b) Written Communication
  - c) Non-Verbal Communication
- Effective Communication Skills
- Barriers of Communication Skills

## Evaluation through Examination

### Question Paper

**I. Fill in the blanks with suitable form of the verbs given in the brackets** **2X5=10**

1. Mahesh \_\_\_\_\_ a mile everyday. (run/runs ).
2. Priya \_\_\_\_\_ to School yesterday. (go/went)
3. Have you \_\_\_\_\_ your lost bag?(found/final).
4. Did you \_\_\_\_\_ well last night? (sleep/slept)
5. Have you ever \_\_\_\_\_ a filmstar? (meet/met) .

**II. Change the following sentences as directed** **2X5=10**

1. You have studied hard (yes/no question).
2. Plough was invented later (wh-question as to get underlined word as answer)
3. R.K Narayan wrote The Guide(wh-question as to get underlined word as answer)
4. Kalidas wrote Shakuntala(Change the voice).
5. Help the poor. (Change the voice)

**III. Change the following Sentence as directed :** **2X7=14**

1. She said "I will do this" .(Change the speech)
2. He said to the attendant "Post this letter.(Change the speech)
3. Teacher punished disobedient boy.(Change it into compound sentence)
4. He purchased his uncle's property.(Change it into complete sentence)
5. Ravi said I drink milk everyday(Punctuate this sentence)
6. John Keats says a thing of beauty is a joy for ever (Punctuate this sentence)

**IV. Answer the following questions :** **4X4=16**

1. How would you introduce yourself before the panel of interviewers?
2. Discuss the type of Communication.
3. Explain the characteristics of effective communication skills.
4. Discuss barriers of communication skills.